

MINUTES

UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

September 20, 2023

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Tom Quincy, Secretary
Bruce Tallakson, Treasurer
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager
Jenna Mayo, Administrative Analyst

Others Present: Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT

Mike Peirano asked the Board if UPUD has compiled a current Emergency Contractor's List that was requested in June, 2023. He inquired about whether we have one or two legal

counsels, and what their fee is. Mr Peirano also asked how many Board seats would be vacant next year.

4. CONSENT AGENDA

Director Bottomley requested item 4.h be pulled for review. General Manager, Jessica Self said that this item was a request from the Special Meeting last week. She stated that our total usage for irrigation for the month of August 2023 has gone down to 14% from 15% in 2022. Total Domestic consumption for May-August of 2023 has gone down 6% from last year. Domestic consumption for July and August of 2023 has gone up 6%, compared to July and August 2022. The decrease in domestic use early in the year is likely due to historic rain fall this Spring and customers not irrigating as much for the months of May and June 2023.

- a. Approval of Minutes: August 16, 2023 – Regular Meeting
- b. Approval of Minutes: September 14, 2023 – Special Meeting
- c. Expenditures - August 2023
- d. Fund Balance Report – August 2023
- e. Balance Sheet & Income Statement – August 2023
- f. YTD Budget to Actuals – August 2023
- g. Legal Fees 2023 Calendar Year-to-Date Review
- h. Domestic and Irrigation Consumption Reports – May 2023 through August 2023 versus May 2022 through August 2022

Motion: Director Rasmussen
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

5. OLD BUSINESS:

- a. DISCUSSION REGARDING STATE LEGISLATIVE & REGULATORY UPDATES
General Manager, Jessica Self, gave a presentation on State Legislative updates and positions on AB460, AB1137, SB 389, SB 23, AB 1668 and SB 606. She also discussed the Low-Income Household Water Assistance Program, and how this extended COVID Relief Program is ending on 12/31/23.

6. NEW BUSINESS:

a. DISCUSSION/ACTION APPROVING THE IMPLEMENTATION OF A GRANT FUNDED WATER FILL STATION

General Manager, Jessica Self, gave a presentation and discussed installing a grant-funded water fill station. Groveland Community Services District was awarded funding for one water station, and TStan IRWM wanted the second station to be placed along the Highway 4 corridor. UPUD and City of Angels want to take advantage of the funding to install a fill station for our communities, and General Manager, Jessica Self asked the Board and the Public for ideas on a location for the station.

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO GIVE GENERAL MANAGER, JESSICA SELF, AUTHORITY TO MOVE FORWARD WITH THE GRANT-FUNDED WATER FILL STATION.

7. REPORTS:

a. GENERAL MANAGER*

A copy of the General Manager's report was provided to the Board, and General Manger, Jessica Self reviewed the report with the Board.

b. LAFCO*

Public Hearing was on 9/18/23 to adopt UPUD's MSR and SOI report. This was approved for the next five years.

c. UWPA

Greg Rasmussen reported that UWPA is getting ready for their maintenance outage at the end of October.

8. DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS

Director Quincy asked to set up a date for Directors Quincy and Rasmussen to meet about reviewing the irrigation rate structure.

9. CLOSED SESSION: The meeting was adjourned into Closed Session at 6:17 PM

a. Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluation – Title: General Manager

b. Pursuant to Government Code § Section 54957.6: Labor Negotiation, District Representatives: Board of Directors, Unrepresented Employee: General Manager

10. **RETURN TO OPEN SESSION:** The meeting returned to open session at 6:28 PM.
- a. Consider approval of amendment to General Manager Employment Agreement

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE AMENDMENT TO GENERAL MANAGER'S EMPLOYMENT AGREEMENT

11. **REPORTABLE ACTION FROM CLOSED SESSION** There was no reportable action

12. **NEXT BOARD MEETINGS & EVENTS**


- Wednesday, October 18, 2023, at 5:30 PM – Regular Meeting
- Wednesday, November 15, 2023, at 5:30 PM – Regular Meeting
- Wednesday, December 20, 2023, at 5:30 PM – Regular Meeting

13. **ADJOURNMENT**


The meeting adjourned at 6:30 PM.

Respectfully Submitted:

ATTEST:

 10-25-23

Tom E. Quincy, Board Secretary



Etaine Urruty, Clerk to the Board