

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247**

MINUTES OF JUNE 15, 2022 REGULAR MEETING

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 7:00 PM.

Directors Present:	ERIC BOTTOMLEY GREG RASMUSSEN TOM QUINCY BRUCE TALLAKSON RALPH CHICK	President Vice President Secretary Treasurer Director
Directors Absent:	None	
Also Present:	SUMMER NICOTERO BILL ELTRINGHAM ELAINE URRUTY JOEL METZGER PUBLIC AT LARGE	General Manager District Manager Office Manager UWPA General Manager

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA.

Motion:	Director Ralph Chick
Second:	Director Bruce Tallakson
Ayes:	Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays:	None
Absent:	None
Abstain:	None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT. There was no Public Comment.

At this time President Bottomley, moved to the New Business.

NEW BUSINESS:

- 10.a DON PEIRANO REQUEST TO REVIEW ISSUES WITH 6" IRRIGATION LINE;
DISCUSSION/POSSIBLE ACTION Don and Mike Peirano came to the board regarding issues with small micro shells in their irrigation system. Lengthy discussion ensued and Bill Eltringham and Summer will work with the Peiranos to see if flushing the line helps or if they can come up with any other solution.

- 10.b REQUEST FOR LEAK ADJUSTMENT FOR #6606-000 – DAN & JOANN VON ASPERN;
DISCUSSION/POSSIBLE ACTION A copy of the recommendation for leak adjustment from
the General Manager was included in the agenda packet for review. SN reviewed the leak
situation with the Board.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MOTION. TO APPROVE LEAK ADJUSTMENT FOR #6606-000 – DAN & JOANN VON
ASPERN PER RECOMMENDATION IN THE AMOUNT OF \$60.49.

- 10.c REQUEST FOR TRANSFER OF IRRIGATION SERVICE PENDING SALE OF PROPERTY
FROM #5089-000 – A WALKER/T HENSLEY, 1053 HWY 4, VALLECITO, TO JOHN &
BOBBY SEMSEN, EFFECTIVE WITH THE CLOSE OF ESCROW; DISCUSSION/
POSSIBLE ACTION A copy of the irrigation application and letter of request were included in
the agenda packet for review.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE TRANSFER OF IRRIGATION SERVICE PENDING
SALE OF PROPERTY FROM #5089-000 – A WALKER/T HENSLEY, 1053 HWY 4,
VALLECITO, TO JOHN & BOBBY SEMSEN, EFFECTIVE WITH THE CLOSE OF ESCROW

- 10.d REQUEST FOR UPUD'S VOTE ON BALLOT FOR OPEN LAFCO INDEPENDENT SPECIAL
DISTRICT POSITION; DISCUSSION/POSSIBLE ACTION A copy of the letter of request and
ballot were included in the agenda packet for review.

Motion: Director Greg Rasmussen
Second: Director Ralph Chick
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE A VOTE FOR JOHN DASHNER FOR THE OPEN
INDEPENDENT SPECIAL DISTRICT POSITION ON THE LAFCO BOARD

10.e APPROVAL OF UPUD FY 2022-2023 PRELIMINARY BUDGET; DISCUSSION/POSSIBLE ACTION A copy of the Preliminary Budget was included in the agenda packet for review. General Manager, Summer Nicotero, reviewed the Preliminary Budget and planned CIP projects with the Board.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE THE UPUD FY 2022-2023 PRELIMINARY BUDGET AS PRESENTED.

10.f APPROVAL OF SUBMISSION OF WEX FUEL CARD APPLICATION; DISCUSSION/POSSIBLE ACTION A copy of the General Manager's recommendation was included in the agenda packet for review.

Motion: Director Bruce Tallakson
Second: Director Greg Rasmussen
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE AUTHORIZING THE GENERAL MANAGER TO SUBMIT THE WEX FUEL CARD APPLICATION UNDER STATE CONTRACT #5-19-99-19

10.g DELEGATE AUTHORITY TO GENERAL MANAGER TO SELECT IT SUPPORT COMPANY; DISCUSSION/POSSIBLE ACTION A copy of the General Manager's recommendation was included in the agenda packet for the Board's review.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE DELEGATING AUTHORITY TO THE GENERAL MANAGER TO SELECT IT SUPPORT COMPANY

10.h REVIEW OF UPUD REGULAR MEETING TIME; DISCUSSION/POSSIBLE ACTION A copy of the General Manager's recommendation to move the UPUD meeting time earlier was included in the agenda packet for review. Discussion ensued and it was the Board's consensus to change the regular Board meeting time to 5:30 pm.

Motion: Director Ralph Chick
Second: Director Tom Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE MOVING THE UPUD REGULAR BOARD MEETING TIME ON 3RD WEDNESDAY OF EACH MONTH FROM 7:00 PM TO 5:30 PM.

- 10.i REVIEW OF UPUD COMMITTEES; DISCUSSION/POSSIBLE ACTION The General Manager's recommendation to remove permanent committees was included in the agenda packet for review.

Motion: Director Ralph Chick
Second: Director Greg Rasmussen
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE REMOVAL OF PERMANENT COMMITTEES AND USE ADHOC COMMITTEES FOR PROJECTS WHEN NEEDED.

- 10.j APPROVAL OF COVID-19 STATE OF EMERGENCY AUTHORIZING REMOTE TELECONFERENCE MEETINGS; DISCUSSION/POSSIBLE ACTION.....RES NO. 2022-09 Elaine reported that this is the same as last month's resolution, just extending another 30 days for June 21, 2022 to July 20, 2022.

Motion: Director Greg Rasmussen
Second: Director Tom Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

RES. #2022-09. TO APPROVE PROCLAMATION OF A STATE OF EMERGENCY AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF UNION PUBLIC UTILITY DISTRICT BOARD FOR THE PERIOD OF JUNE 21, 2022 TO JULY 20, 2022.

At this time President Bottomley returned to the Consent Agenda.

CONSENT AGENDA

6. APPROVAL OF MINUTES:
 - a. January 19, 2021 - Regular Meeting – Deferred to next meeting
 - b. February 16, 2021 – Regular Meeting – Deferred to next meeting
 - c. March 16, 2022 – Regular Meeting – Deferred to next meeting
 - d. April 20, 2022 – Regular Meeting – Deferred to next meeting
 - e. May 23, 2022 – Special Meeting

7. APPROVAL OF EXPENDITURES:
 - a. April 2022 Expenditures
 - b. May 2022 Expenditures

Motion: Director Greg Rasmussen
Second: Director Tom Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH THE REMOVAL OF ITEMS #4A-D; ITEMS #4.E – MAY 23, 2022 SPECIAL MEETING MINUTES & #5.A & B – EXPENDITURES – APRIL 2022 & MAY.

REGULAR AGENDA

RECURRING BUSINESS:

- 8.a CASH RECEIPTS REPORT. The Cash Receipts reports for the months of April 2022 & May 2022 were included in the agenda packets for review. Elaine reviewed the cash receipts report with the Board.
- 8.b BALANCE OF FUNDS REPORT. The Balance of Funds reports for the months of April & May 2022 were included in the agenda packet for review. Elaine reviewed the reports with the Board. The current LAIF balance as of May 31, 2022 is \$2,482,713.29.
- 8.c BALANCE SHEET & INCOME STATEMENT. The April & May 2022 Balance Sheets & Income Statements were included in the agenda packet for review. Elaine Urruty reviewed the reports and reported the year to-date net income as of May 31, 2022 is \$537,491.89. Elaine reported that the net total of our cash and reserve accounts as of May 31, 2022 is a positive \$3,035,802.01.

OLD BUSINESS:

9. There was no Old Business to Report

REPORTS:

- 9.a UWPA REPORT. Joel Metzger reported that the next UWPA meeting has been moved to Tuesday, June 28th. Joel thanked the Board for their support of the CalOES grant.

Next UWPA meeting is scheduled for Tuesday, January 28, 2021, at 5:30 PM at the UWPA office in Angels Camp.

- 9.b LAFCO REPORT. There was nothing to report.

The next LAFCO meeting is scheduled for Monday, July 18, 2022, at 6:00 PM at the Calaveras County Board of Supervisors Chambers in San Andreas.

- 9.c GENERAL MANAGER'S REPORT. Summer Nicotero reported that at the Long Range Planning meeting they reviewed the CIP and the 218 process. Discussion ensued regarding the 218 process. Summer noted that she attended the Utility Coordination meeting and they discussed the ADUs and formed a committee to work on this issue and they plan to have a Study Session to review issues and how the process affects utilities. Summer reviewed issues being worked on including budget and Springbrook implementation. Summer informed the Board of a break in at the Corp Yard and that she is looking into WEX cards for the crew to avoid large storage of fuel at the Corp Yard. Summer reported that she had gone on a tour of the CCWD system with Michael Minkler. Summer said she is looking into new logo for the district and implementing the 75th anniversary of the district and hopes to plan a get together for staff and past Board members and Legal Counsel to honor them.

- 9.f IRRIGATION COMMITTEE. There was nothing to report.

- 9.g PERSONNEL COMMITTEE. There was nothing to report.

- 9.h BUDGET/FINANCE COMMITTEE. There was nothing more to report.

- 9.i LONG RANGE PLANNING COMMITTEE. There was nothing to report

At this time President Bottomley moved to Closed Session.

ANNOUNCEMENT OF CLOSED SESSION ITEM AND AJOURNMENT TO CLOSED SESSION AT 7:51 PM

4. CLOSED SESSION:

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, GOVERNMENT CODE §54957
– GENERAL MANAGER – 3 MONTH EVALUATION; DISCUSSION/POSSIBLE
ACTION

RETURN TO REGULAR SESSION AT 9:10 PM

- 5, REPORT ON CLOSED SESSION ITEM – There was nothing to report.

10. DIRECTORS COMMENTS. Director Rasmussen noted that he will not be attending the UWPA meeting and Tom will go in his place.
11. NEXT MEETING: Wednesday, July 20, 2022 at **5:30 PM** – Regular Meeting
12. ADJOURNMENT. The meeting was adjourned with no further business at 9:12 PM.

Submitted by: *Thomas E. Quincy*
Thomas E. Quincy, Secretary

Date: 7-28-22

ATTEST:

Elaine M. Urruty
Elaine M. Urruty
Clerk to the UPUD Board of Directors