

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247**

MINUTES OF OCTOBER 19, 2022 REGULAR MEETING

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 5:30 PM.

Directors Present:	ERIC BOTTOMLEY	President
	GREG RASMUSSEN	Vice President
	TOM QUINCY	Secretary
	BRUCE TALLAKSON	Treasurer
	RALPH CHICK	Director
Directors Absent:	NONE	
Also Present:	SUMMER NICOTERO	General Manager
	BILL ELTRINGHAM	District Manager
	ELAINE URRUTY	Office Manager
	BARBARA BRENNER	District Legal Counsel
	JOEL METZGER	UWPA General Manager
	PUBLIC AT LARGE	

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA.

Motion:	Director Bruce Tallakson
Second:	Director Ralph Chick
Ayes:	Directors Bottomley, Rasmussen, Tom Quincy, Tallakson and Chick
Nays:	None
Absent:	None
Abstain:	None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT. There was no Public Comment.

CONSENT AGENDA

4. FINANCIAL REPORTS:
 - a. Expenditures – September 2022
 - b. Cash Receipts – September 2022
 - c. Fund Balance Report – September 2022
 - d. Balance Sheet & Income Statement – September 2022

Motion: Director Greg Rasmussen
Second: Director Tom Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

REGULAR AGENDA

NEW BUSINESS:

5.a INFORMATIONAL UPDATE REGARDING RECENT STATE WATER RESOURCES CONTROL BOARD CURTAILMENT ORDER; DISCUSSION/POSSIBLE ACTION A copy of the General Manager report and recommendation was included in the agenda packet for review. General Manager, Summer Nicotero, reviewed the report and continued voluntary conservation efforts of requesting customers cut water use by 15%.

5.b AUTHORIZATION FOR GENERAL MANAGER TO ENTER INTO AGREEMENT WITH CCWD FOR SLURRY LINE IRRIGATION WATER DELIVERIES; DISCUSSION/POSSIBLE ACTION The General Manager reviewed the agreement proposal with Board. Discussion ensued regarding how this agreement could be structured.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Quincy, Rasmussen, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MOTION. TO AUTHORIZE GENERAL MANAGER TO WORK ON AGREEMENT WITH CCWD FOR THE SLURRY LINE IRRIGATION WATER DELIVERIES AND BRING BACK TO THE BOARD FOR FINAL APPROVAL.

5.c AUTHORIZATION FOR GENERAL MANAGER TO ENTER INTO AGREEMENT WITH UWPA FOR METER INSTALLATION AT STEPHEN'S RESERVOIR INLET; DISCUSSION/POSSIBLE ACTION A copy the General Manager report and recommendation was included in the agenda packet for review.

Motion: Director Ralph Chick
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO APPROVE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH UWPA TO INSTALL A RAW WATER DELIVERY METER INTO STEPHENS RESERVOIR.

- 5.d AUTHORIZATION FOR GENERAL MANAGER TO SIGN NEW MEMBER AGREEMENT ENTERING INTO CalWARN MEMBERSHIP; DISCUSSION/POSSIBLE ACTION A copy the General Manager report and recommendation was included in the agenda packet for review. The General Manager reviewed the report with the Board.

Motion: Director Tom Quincy
Second: Director Bruce Tallakson
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson and Chick
Nays: None
Absent: None
Abstain: None

MINUTE ENTRY. TO AUTHORISE THE GENERAL MANAGER TO ENTER INTO AND SIGN THE CalWARN MEMBERSHIP AGREEMENT.

REPORTS:

- 6.a UWPA REPORT. UWPA General Manager, Joel Metzger, reported that UWPA will be starting their annual outage on October 30th and will be for the entire month of November. Joel reviewed the repairs that will be done during the outage.

Next UWPA meeting is scheduled for Tuesday, October 25, 2022, at 5:30 PM at the UWPA office in Angels Camp.

- 6.b LAFCO REPORT. The General Manager reported that she will be meeting with John Benoit from LAFCO by the next LAFCO meeting to review the district's SOI and MSR requirements.

The next LAFCO meeting is scheduled for Monday, November 19, 2022, at 6:00 PM at the Calaveras County Board of Supervisors Chambers in San Andreas.

- 6.c GENERAL MANAGER'S REPORT. Summer Nicotero reported on projects that are being worked on or completed, including:

- UPUD 218 Rate Hearing Notices have been printed and will be mailed out tomorrow and posted on our website along with a page dedicated to the 218 Rate Study information.
- Rate Study workshops will be scheduled on November 16th with one workshop during the day at 11:00 AM and one in the evening at 5:30 PM. These meetings will be agendized as UPUD special meetings.
- Rate Study public hearing will be scheduled as a special meeting in December and there will be no regular meeting in December.
- Online payments through Civic Pay is live and customers are signing up.

- Met with PG&E regarding the power grid upgrades needed at the Treatment plant and should be done by next summer.
- Elaine Urruty will be attending a CSDA Board Secretary training in November.

7. DIRECTORS COMMENTS. Director Bottomley asked if all employee on board with 218 process and information. The General Manager said that staff has been given information and also plans to have a staff meeting to review information with staff.

8. CLOSED SESSION: Meeting moved to closed session at 6:11 PM.

a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2) (one case – significant exposure to litigation)

b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 4957(b)(1). Title: General Manager

c. CONFERENCE WITH LABOR NEGOTATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6 AGENCY DESIGNATED REPRESENTATIVE: SUMMER NICOTERO UNREPRESENTED EMPLOYEES: DISTRICT MANAGER, DISTRIBUTION OPERATOR OIT I/II/III, TREATMENT PLANT OPERATOR III, TREATMENT PLANT OIT, OFFICE MANAGER, ADMINISTRATIVE ANALYST, CUSTOMER SERVICE REPRESENTATIVE

RETURN TO OPEN SESSION: Meeting returned to open session at 8:31 PM.

REPORT ON CLOSED SESSION ITEMS: The Board approved the personnel recommendations made by the General Manager.

9. NEXT MEETING: The next regular meeting is scheduled for Wednesday, November 16, 2022, at 5:30 PM.

10. ADJOURNMENT. The meeting was adjourned with no further business at 8:35 PM.

Submitted by: _____
Thomas E. Quincy, Secretary

Date: _____

ATTEST:

Elaine M. Urruty
Clerk to the UPUD Board of Directors