



MINUTES

UNION PUBLIC UTILITY DISTRICT SPECIAL BOARD MEETING

August 3, 2023

Directors Present: Greg Rasmussen, Vice-President
Tom Quincy, Secretary
Bruce Tallakson, Treasurer
Ralph Chick, Director

Directors Absent: Eric Bottomley

Staff Present: Jessica Self, General Manager
Elaine Urruty, Clerk to the Board
Jenna Mayo, Administrative Analyst
Lisa Biedinger, Customer Service Representative

Others Present: Andrew Ramos, Bartkiewicz Kronick & Shanahan Law Firm
Lutfi Kharuf, Best, Best & Krieger, LLP Law Firm
Whitney Blackhurst, Best, Best & Krieger, LLP Law Firm

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

Vice President Rasmussen called the Special Board Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Chick
Ayes: Directors Rasmussen, Quincy, Tallakson, Chick
Nays: None
Absent: President Bottomley
Abstained: None

3. **PUBLIC COMMENT**

No Public Comment

4. **OPEN SESSION**

**a. Termination of Legal Services Agreement for UPUD General Counsel
Barbara Brenner | White Brenner LLP**

General Manager, Jessica Self, provided her report and recommendation to terminate White Brenner LLP.

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Rasmussen, Quincy, Tallakson, Chick
Nays: None
Absent: President Bottomley
Abstained: None

MINUTE ENTRY. MOTION TO TERMINATE LEGAL SERVICES AGREEMENT FOR UPUD GENERAL COUNSEL WITH BARBARA BRENNER – WHITE BRENNER, LLP

**b. Adoption of Legal Services Agreement for UPUD General Counsel:
Andrew J. Ramos | Bartkiewicz Kronick & Shanahan Law Firm**

General Manager, Jessica Self, provided her report and recommendation for new General Counsel. Jessica introduced Andrew Ramos from Bartkiewica, Kronick & Shanahan Law Firm. Andrew reviewed his qualifications, and his agencies' focus with the Board. Andrew and Jessica took questions from the Board.

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Rasmussen, Quincy, Tallakson, Chick
Nays: None
Absent: President Bottomley
Abstained: None

MINUTE ENTRY. MOTION TO ADOPT LEGAL SERVICES AGREEMENT FOR UPUD GENERAL COUNSEL WITH ANDREW J. RAMOS – BARTKIEWICA, KRONICK & SHANAHAN LAW FIRM.

**c. Adoption of Legal Services Agreement for UPUD Special Counsel:
Lutfi Kharuf | Best Best & Krieger LLP**

General Manager, Jessica Self, provided her report and recommendation for new Special Counsel. Jessica introduced Lutfi Kharuf and Whitney Blackhurst from Best, Best & Krieger, LLP Law Firm. Lutfi and Whitney reviewed their qualifications, and their agencies' focus with the Board.

Motion: Director Tallakson
Second: Director Chick
Ayes: Directors Rasmussen, Quincy, Tallakson, Chick
Nays: None
Absent: President Bottomley
Abstained: None

MINUTE ENTRY. MOTION TO ADOPT LEGAL SERVICES AGREEMENT FOR UPUD SPECIAL COUNSEL WITH LUTFI KHARUF – BEST, BEST & KRIEGER, LLP LAW FIRM.

5. CLOSED SESSION:

The Meeting adjourned into Closed Session at 4:16 p.m.

6. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at 4:59 p.m. There was no reportable action.

7. DIRECTORS COMMENTS

The Board welcomed new Legal Counsels and thanked General Manager, Jessica Self for recruiting them.

8. NEXT BOARD MEETINGS & EVENTS

1. Wednesday, August 16, 2023 at 5:30 PM - Regular Meeting
2. Wednesday, September 20, 2023 at 5:30 PM – Regular Meeting
3. Wednesday, October 18, 2023 at 5:30 PM - Regular Meeting

9. ADJOURNMENT

With no further business, the meeting adjourned at 5:00 p.m.

Respectfully Submitted:

Thomas E. Quincy

Tom E. Quincy, Board Secretary

ATTEST:

Elaine M. Urruty

Elaine Urruty, Clerk to the Board

8-17-23