

**REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2019
7:00 PM**

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247-9626**

Mission Statement

“Union Public Utility District is dedicated to protecting, enhancing and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.”

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at 209/728-3651. Advance notification will enable reasonable accommodations to be made to ensure accessibility to this meeting. Any materials distributed to the Board and related to the agenda, not privileged or otherwise protected from disclosure, will be made available for review at the District Office for review by the public.

1. **CALL TO ORDER AND THE PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENT:** (LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to work through staff to put items on the agenda to be considered by the Board. No action will be taken by the Board unless an item is agendized.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

4. **APPROVAL OF MINUTES:**
 - a. *August 21, 2019 - Regular Meeting
5. **EXPENDITURES: August**
 - a. *Approval of Expenditures – August 2019

REGULAR AGENDA

6. **FINANCIAL REPORTS:**
 - a. *Cash Receipts – August 2019
 - b. *Fund Balance Report – August 2019
 - c. *Balance Sheet & Income Statement – August 2019
7. **OLD BUSINESS:**
 - a. *Review & Possible Revision of Personnel Policies Regarding Part-Time Employees:
Discussion/Possible Action
 1. #2003.1 Probationary Period
 2. #2020.11 Vacations
 3. #2030.1 Holidays
 4. #2040.1 Sick Leave
 5. #2110 Health & Welfare Benefits

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8. NEW BUSINESS:

- a. *Request for Approval from UPUD Board to be Placed on UWPA Irrigation Application List for Potential Approval of Service– Brooke Langlois/Andy Rucker, 3005 Wild Oak Rd., Murphys, (APN #068-001-079); Discussion/Possible Action
- b. *Notice from Calaveras County re the Proposed Election Administration Plan (EAP) for the Voter’s Choice Act: Discussion/Possible Action
- c. Review and Status of Part-Time Customer Service Clerk Position; Discussion/Possible Action

9. REPORTS:

- | | |
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| a. HWY 4 CORRIDOR ADHOC COMM. | e. OFFICE MANAGER |
| b. UWPA | f. IRRIGATION COMMITTEE |
| c. LAFCO | g. PERSONNEL COMMITTEE |
| d. DISTRICT MANAGER | h. BUDGET/FINANCE |

10. DIRECTORS COMMENTS

11. NEXT MEETING: Wednesday, October 16, 2019 at 7:00 PM – Regular Meeting.

12. ADJOURNMENT

*Paperwork included in agenda packet