

REGULAR BOARD MEETING AGENDA

5:30 PM Wednesday September 20, 2023
UPUD Headquarters | 339 Main Street, Murphys, CA 95247

OUR MISSION

Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 295 169 403 071

Passcode: NVQKZK

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[+1 209-729-7215,181478498#](#)

Phone Conference ID: 181 478 498#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENT:

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendized.

4. CONSENT AGENDA:

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

- a. Approval of Minutes: August 16, 2023 – Regular Meeting
- b. Approval of Minutes: September 14, 2023 – Special Meeting
- c. Expenditures – August 2023
- d. Fund Balance Report – August 2023
- e. Balance Sheet & Income Statement – August 2023
- f. YTD Budget to Actuals – August 2023
- g. Legal Fees 2023 Calendar Year-to-Date Review
- h. Domestic and Irrigation Consumption Reports – May 2023 through August 2023 versus May 2022 through August 2022

5. OLD BUSINESS:

- a. Discussion Regarding State Legislative & Regulatory Updates
(Jessica Self, General Manager)

6. NEW BUSINESS:

- a. Discussion/Action Approving the Implementation of a Grant Funded Water Fill Station
(Jessica Self, General Manager)

7. REPORTS:

- a. General Manager
- b. LAFCO
- c. UWPA

8. CLOSED SESSION:

- a. Pursuant to Government Code § Section 54957(b)(1): Public Employee Performance Evaluation – Title: General Manager
- b. Pursuant to Government Code § Section 54957.6: Labor Negotiation, District Representatives: Board of Directors, Unrepresented Employee: General Manager

9. RETURN TO OPEN SESSION

- a. Consider approval of amendment to General Manager Employment Agreement

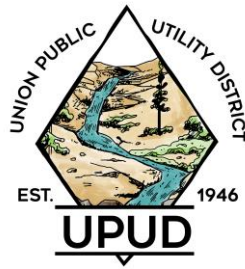
10. DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS:

11. NEXT BOARD MEETINGS & EVENTS

- Wednesday, October 18, 2023, at 5:30 PM – Regular Meeting
- Wednesday, November 15, 2023, at 5:30 PM – Regular Meeting
- Wednesday, December 20, 2023, at 5:30 PM – Regular Meeting

12. ADJOURNMENT

*No information included in packet



MINUTES

UNION PUBLIC UTILITY DISTRICT REGULAR BOARD MEETING

August 16, 2023

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Tom Quincy, Secretary
Bruce Tallakson, Treasurer
Ralph Chick, Director

Staff Present: Jessica Self, General Manager
Elaine Urruty, Clerk to the Board
Jenna Mayo, Administrative Analyst

Others Present: Justin Caporusso, Executive Director MCWRA
Scott Ratterman, President MCWRA Board
Joel Metzger, UWPA General Manager
Julie Hollars, Member of UPUD Community
Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Regular Board Meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

President Bottomley amended the agenda to add the General Manager's report.

Motion: Director Tallakson
Second: Director Rasmussen
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE AGENDA AS AMENDED.

3. PUBLIC COMMENT

No Public Comment

4. CONSENT AGENDA

Director Tallakson requested item 4.g be pulled for review. General Manager, Jessica Self, informed the Board that item 4.g. legal fees will be a new component of the consent agenda in order to provide transparency and understanding of the expanding legal fees.

- a. Approval of Minutes: July 19, 2023 – Regular Meeting
- b. Approval of Minutes: August 3, 2023 – Special Meeting
- c. Expenditures - July 2023
- d. Fund Balance Report – July 2023
- e. Balance Sheet & Income Statement – July 2023
- f. YTD Budget to Actuals – July 2023
- g. Legal Fees 2023 Calendar Year-to-Date Review – Hatfield v. UPUD; Glanville v. UPUD

Motion: Director Rasmussen
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

5. NEW BUSINESS

- a. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION (MCWRA)
PRESENTATION: JUSTIN CAPORUSSO & SCOTT RATTERMAN
Mountain Counties Water Resources Association (MCWRA) Executive Director, Justin Caporusso and Board President, Scott Ratterman gave an informative presentation on MCWRA and how UPUD could benefit from joining as an executive member.
- b. DISCUSSION/ACTION REGARDING MCWRA MEMBERSHIP
General Manager, Jessica Self, provided a summary and recommended action was provided to the Board in the agenda packet.

Motion: Director Tallakson
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None

Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO APPROVE UPUD TO (1) ENTER INTO A MEMBERSHIP WITH THE MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION (MCWRA) AND (2) AUTHORIZE THE GENERAL MANAGER AS UPUD'S VOTING REPRESENTATIVE.

- c. PUBLIC PRESENTATION REGARDING UPUD RATE STUDY; MIKE PEIRANO & JULIE HOLLARS
Julie Hollars reported that Mike Peirano was unable to attend due to a family emergency and read a letter from Mike supporting the letter Julie was presenting. Julie then read a letter from members of the UPUD Community to the Board stating what they felt could be a resolution to the proposed ballot initiative. Julie provided a copy of the letter to the Board. Discussion ensued regarding current rates and proposed changes.
- d. DISCUSSION/ACTION TO DIRECT THE GENERAL MANAGER TO (1) RETURN CLAIM BY CARI MCCORMICK AS INSUFFICIENT AND (2) DENY THE CLAIM AND PROVIDE NOTICE TO THE CLAIMANT NO EARLIER THAN SEPTEMBER 1, 2023

Motion: Director Tallakson
Second: Director Rasmussen
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

MINUTE ENTRY. MOTION TO DIRECT THE GENERAL MANAGER TO (1) RETURN THE CLAIM BY CARI MCCORMICK AS INSUFFICIENT, AND (2) DENY THE CLAIM AND PROVIDE NOTICE TO THE CLAIMANT NO EARLIER THAN SEPTEMBER 1, 2023.

6. **REPORTS**

- a. GENERAL MANAGER*
A copy of the General Manager's report was provided to the Board, and General Manager, Jessica Self reviewed the report with the Board.
- b. UWPA REPORT
Joel Metzger reported that UWPA received 8 bids from contractors for the Hunter's Reservoir Fuel Reduction \$1.2 M project. They plan to accept the contractor's bid at Tuesday's meeting.

7. **DIRECTORS REPORTS, INFORMATION, FUTURE AGENDA ITEMS**

8. **CLOSED SESSION:** The meeting was adjourned into Closed Session at 6:32 PM

- a. PURSUANT TO GOVERNMENT CODE § SECTION 54957(b)(1); PUBLIC EMPLOYEE SIX-MONTH PERFORMANCE EVALUATION – TITLE: GENERAL MANAGER

9. **RETURN TO OPEN SESSION:** The meeting returned to open session at 7:21 PM.

10. **REPORTABLE ACTION FROM CLOSED SESSION** There was no reportable action.

11. **NEXT BOARD MEETINGS**

- Wednesday, September 20, 2023, at 5:30 PM – Regular Meeting
- Wednesday, October 18, 2023, at 5:30 PM - Regular Meeting

12. **ADJOURNMENT**

The meeting adjourned at 7:27 PM.

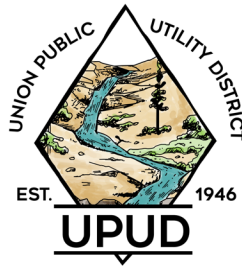
Respectfully Submitted:

ATTEST:

Tom E. Quincy, Board Secretary

Elaine M. Urruty, Clerk to the Board

DRAFT



MINUTES

UNION PUBLIC UTILITY DISTRICT SPECIAL BOARD MEETING

September 14, 2023

Directors Present: Eric Bottomley, President
Greg Rasmussen, Vice-President
Tom Quincy, Secretary
Bruce Tallakson, Treasurer
Ralph Chick, Director

Directors Absent: None

Staff Present: Jessica Self, General Manager
Jenna Mayo, Administrative Analyst

Others Present: Andrew Ramos, Bartkiewicz Kronick & Shanahan Law Firm
Joel Metzger, UWPA's General Manager
Public at Large

ORDER OF BUSINESS

CALL TO ORDER & THE PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Bottomley called the Special Board Meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion: Director Tallakson
Second: Director Quincy
Ayes: Directors Bottomley, Rasmussen, Quincy, Tallakson, and Chick
Nays: None
Absent: None
Abstained: None

3. PUBLIC COMMENT

There was significant discussion regarding the District's irrigation rates.

4. OPEN SESSION

- a. UPUD presentation and response to customer letter regarding the District's rate structure.

General Manager, Jessica Self, gave her presentation and response to customer letter regarding the District's rate structure. She explained the detriment in repealing the rates and bringing back the minimum allotment.

5. CLOSED SESSION:

- a. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(4): One (1) matter.

6. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at 6:37 p.m. There was no action taken.

7. DIRECTORS COMMENTS

The Board thanked the Public for their comments, and discussed forming a committee to create a program in assisting low-income customers with their water bills.

8. NEXT BOARD MEETINGS & EVENTS

- Wednesday, October 18, 2023, at 5:30 PM – Regular Meeting
- Wednesday, November 15, 2023, at 5:30 PM – Regular Meeting
- Wednesday, December 20, 2023, at 5:30 PM – Regular Meeting

9. ADJOURNMENT

With no further business, the meeting adjourned at 6:47 p.m.

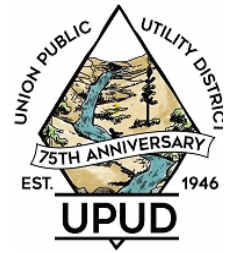
Respectfully Submitted:

ATTEST:

Tom E. Quincy, Board Secretary

Elaine Urruty, Clerk to the Board

DRAFT



Bank Reconciliation

Expenditures - August 2023

Check No	Check Date	Name	Module	Void	Amount
28164	6/30/2023	NSGW - Chispa 139	AP	Void	500.00
0	8/2/2023	CalPERS	AP		4,244.68
0	8/2/2023	EDD	AP		1,428.96
0	8/2/2023	Employment Development Dept	AP		249.63
0	8/2/2023	United States Treasury	AP		7,850.77
0	8/4/2023	Payroll - DD	PR		9,042.53
28210-28214	8/4/2023	Payroll - Cks	PR		10,492.28
28215	8/4/2023	Alpha Analytical Laboratories, Inc.	AP		762.00
28216	8/4/2023	AT&T CALNET	AP		264.87
28217	8/4/2023	AWWA	AP		487.00
28218	8/4/2023	Gerardo Barajas	AP		300.00
28219	8/4/2023	Carbon Copy	AP		45.85
28220	8/4/2023	Comcast Business	AP		286.11
28221	8/4/2023	Coneth Solutions, Inc	AP		1,455.00
28222	8/4/2023	Dataprose, LLC	AP		1,087.48
28223	8/4/2023	De Lage Landen Financial Services, Inc	AP		270.32
28224	8/4/2023	Farmer's Insurance Exchange	AP		1,384.58
28225	8/4/2023	Hope Publications, LLC	AP		270.00
28226	8/4/2023	Murphys Sanitary District	AP		120.00
28227	8/4/2023	Petty Cash Custodian - Elaine M Urruty	AP		17.36
28228	8/4/2023	Sierra Hills Market	AP		11.48
28229	8/4/2023	Signal Service	AP		288.00
28230	8/4/2023	Kyle Spence	AP		93.01
28231	8/4/2023	SWRCB - DWOCP	AP		60.00
28232	8/4/2023	USA Blue Book	AP		17.43
28233	8/4/2023	Verizon Wireless	AP		343.11
0	8/18/2023	CalPERS	AP		4,227.25
0	8/18/2023	EDD	AP		1,433.97
0	8/18/2023	Employment Development Dept	AP		250.25
0	8/18/2023	United States Treasury	AP		7,909.91
0	8/18/2023	Payroll - DD	PR		9,044.23
28234-28238	8/18/2023	Payroll - Cks	PR		10,597.28
0	8/24/2023	EDD	AP		13.33
0	8/24/2023	Employment Development Dept	AP		9.00
0	8/24/2023	United States Treasury	AP		240.31
0	8/24/2023	Payroll - DD	PR		813.86
0	8/29/2023	CalPERS - Fiscal Svs Div - Cashier/PR	AP		700.00
0	8/29/2023	CalPERS - Health Benefits	AP		16,614.65
28239	8/29/2023	Anthem Blue Cross	AP		1,526.00
28240	8/29/2023	AT&T CALNET	AP		265.91
28241	8/29/2023	AT&T U-verse	AP		183.44
28242	8/29/2023	Gerardo Barajas	AP		240.00
28243	8/29/2023	California Chamber of Commerce	AP		699.00
28244	8/29/2023	California Waste Recovery System	AP		193.78

Check No	Check Date	Name	Module	Void	Amount
28245	8/29/2023	Clark Pest Control	AP		170.00
28246	8/29/2023	Comcast	AP		157.88
28247	8/29/2023	Comcast Business	AP		286.11
28248	8/29/2023	CPPA	AP		3,684.60
28249	8/29/2023	De Lage Landen Financial Services, Inc	AP		114.21
28250	8/29/2023	De Lage Landen Financial Services, Inc	AP		270.32
28251	8/29/2023	DMV	AP		2.00
28252	8/29/2023	Farmer's Insurance Exchange	AP		1,384.58
28253	8/29/2023	Hach Company	AP		7,596.00
28254	8/29/2023	Hunt & Sons, Inc	AP		1,427.06
28255	8/29/2023	Mother Lode Answering Service, Inc.	AP		242.00
28256	8/29/2023	Mountain Counties Water Resources As	AP		4,707.99
28257	8/29/2023	Jim Peterson	AP		800.00
28258	8/29/2023	Petty Cash Custodian - Elaine M Urruty	AP		56.61
28259	8/29/2023	PG&E	AP		473.46
28260	8/29/2023	Quill	AP		75.06
28261	8/29/2023	Red Store	AP		16.40
28262	8/29/2023	George Robbins	AP		850.00
28263	8/29/2023	SafeTLite	AP		129.49
28264	8/29/2023	Signal Service	AP		140.00
28265	8/29/2023	Springbrook Holding Company, LLC.	AP		537.00
28266	8/29/2023	Springbrook Holding Company, LLC.	AP		1,839.34
28267	8/29/2023	U.S. Bank	AP		790.84
28268	8/29/2023	Univar Solutions USA INC.	AP		6,549.05
28269	8/29/2023	Elaine Urruty	AP		72.82
28270	8/29/2023	USA Blue Book	AP		2,413.13
28271	8/29/2023	USA Vision	AP		165.44
28272	8/29/2023	UWPA	AP		72,500.00
28273	8/29/2023	Verizon Wireless	AP		343.11
28274	8/29/2023	Weber, Ghio & Associates	AP		7,192.85
28275	8/29/2023	White Brenner, LLP	AP		3,965.00

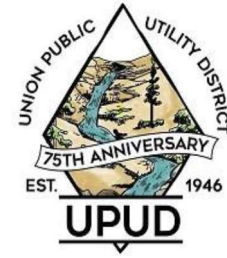
Void Ck Count: 1

FY 22-23 Total Void Check Amount 500.00

Total Valid Check Count: 82

Total Vaild Check Amount 214,786.97

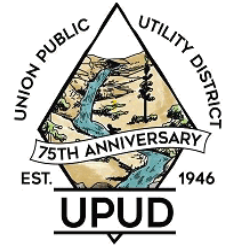
General Ledger
Fund Balance Report
August 2023
Fiscal Year 2024



Account Number	Description	Beg Bal	Debits	Credits	End Bal
01	Water Fund				
01-00-1400	LAIF Account	62,355.41	0.00	0.00	62,355.41
01-00-1401	LAIF-Surplus Fund	727,582.64	400,000.00	400,000.00	727,582.64
01-00-1402	LAIF-Irrigation Imprvmnt Fund	187,438.72	0.00	0.00	187,438.72
01-00-1404	LAIF-UWPA Reserve Fund	145,562.01	0.00	0.00	145,562.01
01-00-1405	LAIF-Reserve Fund	924,607.54	0.00	400,000.00	524,607.54
01-00-1406	LAIF-Capital Imprvmnt Fund	191,263.26	0.00	0.00	191,263.26
01-00-1407	LAIF-SRLF Rec (Conn Fees)	651,546.89	0.00	0.00	651,546.89
01	TOTAL LAIF =	2,890,356.47	400,000.00	800,000.00	2,490,356.47
01-00-1501	CA CLASS - District Surplus	0.00	400059.90	0.00	400,059.90
	TOTAL CA CLASS =	0.00	400,059.90	0.00	400,059.90
	TOTAL FUND BALANCE =				2,890,416.37

General Ledger

Balance Sheet
Aug 2023

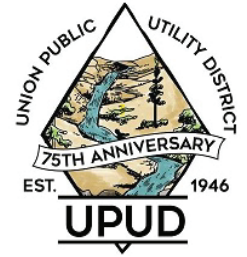


Period: 2
Fiscal Year: 2024

Fund ALFRE

Account Type	Amount
01 - Water Fund	
Assets	
Cash & Investments	3,176,981.29
Accounts Receivable	207,102.38
Inventory	0.00
Fixed Assets	4,791,944.41
Other Long Term Assets	0.00
CalPERS Pension Outflows	95,708.00
Grant Receivable	0.00
Total Assets:	8,271,736.08
Liabilities	
Accounts Payable	0.00
Payroll Liabilities	104,678.58
Deferred Revenue	2,462.32
Compensated Absences	71,607.73
Bonds/Notes Payable-Current	0.00
CalPERS Pension -Liability Exp	153,412.00
CalPERS Pension - Inflows	154,547.00
Total Liabilities:	486,707.63
Fund Balance	
Fund Balance	7,764,495.79
Total Fund Balance:	7,764,495.79
Total Liabilities and Fund Balance:	8,251,203.42
Total Retained Earnings:	20,532.66
Total Fund Balance and Retained Earnings:	7,785,028.45
Total Liabilities, Fund Balance, and Retained Earnings:	8,271,736.08
Totals for Fund 01 - Water Fund:	0.00

General Ledger
Revenues by Category
Aug 2023



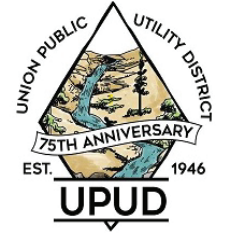
Period 02 - 02
Fiscal Year 2024

Account Number	Description	One Year Prior Actual	Budget	Period Amt	End Bal
01	Water Fund				
01-01-4100	Domestic Water Revenue	-354,353.17	-1,583,114.00	-139,867.16	-264,602.48
01-01-4105	Irrigation Water Revenue	-20,936.59	-116,796.00	-25,883.73	-49,805.25
01-01-4106	Utica Conveyance Fees	0.00	-370,000.00	-30,854.40	-61,701.00
01-01-4107	Utica Irrigation Water Sales	0.00	-163.00	-157.22	-157.22
01-01-4120	Hydrant Meter Revenue	-631.40	-2,000.00	0.00	0.00
01-01-4160	Penalties	-4,030.00	-10,000.00	-1,520.00	-1,520.00
01-01-4180	Other - Water Related	-1,044.00	-7,000.00	-399.63	-969.47
01-01-4189	Meter Reset Fees	0.00	-1,000.00	0.00	-1,000.00
01-01-4190	Meter Connection Fees	-56,000.00	-70,000.00	0.00	0.00
01-01-4195	Non-Operating Income	0.00	-1,500.00	0.00	0.00
01-01-4200	Interest Earned	0.00	-70,000.00	-59.90	-22,392.13
01-01-4300	County Taxes	0.05	-165,000.00	-8,055.86	-8,055.86
01-01-4420	Insurance Refund	0.00	0.00	-337.06	-337.06
01-01-4440	Garage Rental Revenue	-300.00	-1,200.00	-230.00	-230.00
01-01-4441	NCPA Facilities Use Agreement	0.00	-2,500.00	0.00	0.00
01-01-4460	Grant Income	0.00	-1,650,000.00	0.00	0.00
01	Water Fund	-437,295.11	-4,050,273.00	-207,364.96	-410,770.47
Revenue Total		<u>-437,295.11</u>	<u>-4,050,273.00</u>	<u>-207,364.96</u>	<u>-410,770.47</u>

General Ledger

YTD Budget to Actuals

Aug 2023



Period 02 - 02
Fiscal Year 2024

Account Number	Description	Prior Yr Actual	YTD Budget	Period Amt	End Bal	YTD Bgt Var	YTD Bgt % Var
01-01-4100	Domestic Water Revenue	354,353.17	263,852.33	139,867.16	264,602.48	-750.15	0.28
01-01-4105	Irrigation Water Revenue	20,936.59	19,466.00	25,883.73	49,805.25	-30,339.25	155.86
01-01-4106	Utica Conveyance Fees	0.00	61,666.67	30,854.40	61,701.00	-34.33	0.06
01-01-4107	Utica Irrigation Water Sales	0.00	27.17	157.22	157.22	-130.05	478.65
01-01-4120	Hydrant Meter Revenue	631.40	333.33	0.00	0.00	333.33	-100.00
01-01-4160	Penalties	4,030.00	1,666.67	1,520.00	1,520.00	146.67	-8.80
01-01-4180	Other - Water Related	1,044.00	1,166.67	399.63	969.47	197.20	-16.90
01-01-4189	Meter Reset Fees	0.00	166.67	0.00	1,000.00	-833.33	499.99
01-01-4190	Meter Connection Fees	56,000.00	11,666.67	0.00	0.00	11,666.67	-100.00
01-01-4195	Non-Operating Income	0.00	250.00	0.00	0.00	250.00	-100.00
01-01-4200	Interest Earned	0.00	11,666.67	59.90	22,392.13	-10,725.46	91.93
01-01-4300	County Taxes	-0.05	27,500.00	8,055.86	8,055.86	19,444.14	-70.71
01-01-4420	Insurance Refund	0.00	0.00	337.06	337.06	-337.06	0.00
01-01-4440	Garage Rental Revenue	300.00	200.00	230.00	230.00	-30.00	15.00
01-01-4441	NCPA Facilities Use Agreement	0.00	416.67	0.00	0.00	416.67	-100.00
01-01-4460	Grant Income	0.00	275,000.00	0.00	0.00	275,000.00	-100.00
01-02-6003	Water Purchased	122,500.00	61,666.67	72,500.00	72,500.00	-10,833.33	-17.57
01-03-6100	Labor	11,177.38	14,042.67	6,656.61	13,180.27	862.40	6.14
01-03-6102	Vacation Pay	897.89	0.00	0.00	57.83	-57.83	0.00
01-03-6103	Overtime	420.46	750.00	1,119.39	2,635.82	-1,885.82	-251.44
01-03-6104	On Call Pay	2,700.00	1,749.00	800.00	1,625.00	124.00	7.09
01-03-6105	WT Cert Bonus	0.00	250.00	500.00	500.00	-250.00	-100.00
01-03-6107	Temp Labor	0.00	1,666.67	0.00	0.00	1,666.67	100.00
01-03-6110	FICA 7.65%	1,162.47	1,425.00	694.31	1,376.93	48.07	3.37
01-03-6200	Repairs & Maintenance	0.00	833.33	0.00	0.00	833.33	100.00
01-03-6201	Equipment Repairs	0.00	1,250.00	0.00	0.00	1,250.00	100.00
01-03-6202	Supplies	9,675.84	12,500.00	6,566.48	10,290.52	2,209.48	17.68
01-03-6204	Utilities	2,838.63	7,166.67	1.85	3,736.75	3,429.92	47.86
01-03-6205	Capital Exp Equip Pur)\$1K	600.00	286,666.67	0.00	0.00	286,666.67	100.00
01-03-6207	Permits & Fees	0.00	5,000.00	0.00	0.00	5,000.00	100.00
01-03-6208	Equipment Rental	0.00	416.67	0.00	0.00	416.67	100.00
01-03-6209	Uniforms	0.00	83.33	0.00	0.00	83.33	100.00
01-03-6212	Water Analysis	826.00	3,666.67	-893.00	762.00	2,904.67	79.22
01-03-6214	Other	0.00	83.33	0.00	0.00	83.33	100.00
01-03-6215	Equipment Purchase to \$999	0.00	833.33	2,413.13	2,413.13	-1,579.80	-189.58

Account Number	Description	Prior Yr Actual	YTD Budget	Period Amt	End Bal	YTD Bgt Var	YTD Bgt % Var
01-03-6216	Education & Training	0.00	250.00	60.00	60.00	190.00	76.00
01-03-6220	CV Autogate Expense	201.30	250.00	44.32	62.43	187.57	75.03
01-03-6300	Health Insurance	6,599.88	6,166.67	3,105.40	10,515.82	-4,349.15	-70.53
01-03-6301	Worker's Compensation	0.00	416.67	581.53	581.53	-164.86	-39.57
01-03-6400	CalPERS PR Expense	7,353.96	3,333.33	1,149.40	8,101.76	-4,768.43	-143.05
01-03-6450	Travel & Mileage	0.00	83.33	93.01	93.01	-9.68	-11.62
01-03-6500	Telephone	556.29	583.33	193.62	193.62	389.71	66.81
01-03-6801	Professional Svc-Engineer	0.00	1,666.67	0.00	0.00	1,666.67	100.00
01-03-6804	Professional Svc-Other	75.67	1,583.33	7,690.80	7,798.57	-6,215.24	-392.54
01-04-6100	Labor	33,749.32	42,128.50	19,897.28	39,609.34	2,519.16	5.98
01-04-6101	Sick Pay	846.00	0.00	0.00	279.76	-279.76	0.00
01-04-6102	Vacation Pay	1,641.23	0.00	499.68	607.86	-607.86	0.00
01-04-6103	Overtime	977.34	1,416.67	273.02	366.71	1,049.96	74.11
01-04-6104	On Call Pay	1,680.00	1,749.00	800.00	1,625.00	124.00	7.09
01-04-6105	TD Cert Bonus	0.00	166.67	500.00	500.00	-333.33	-199.99
01-04-6107	Temp Labor	0.00	5,000.00	0.00	0.00	5,000.00	100.00
01-04-6110	FICA	2,975.38	4,000.00	1,680.70	3,288.63	711.37	17.78
01-04-6200	Repairs & Maintenance	0.00	833.33	0.00	0.00	833.33	100.00
01-04-6201	Equipment Repairs	22.62	1,250.00	0.00	0.00	1,250.00	100.00
01-04-6202	Supplies	2,307.67	5,000.00	30.78	157.37	4,842.63	96.85
01-04-6204	Utilities	295.77	966.67	340.03	618.03	348.64	36.07
01-04-6205	Capital ExpEquip Pur) \$1K	0.00	58,333.33	0.00	0.00	58,333.33	100.00
01-04-6206	Memberships	4,178.73	750.00	0.00	60.00	690.00	92.00
01-04-6207	Permits & Fees	0.00	83.33	0.00	0.00	83.33	100.00
01-04-6208	Equipment Rental	0.00	416.67	-3,754.88	0.00	416.67	100.00
01-04-6209	Uniforms	0.00	333.33	0.00	0.00	333.33	100.00
01-04-6211	Gas, Oil & Fuel	2,333.54	4,000.00	1,427.06	3,332.86	667.14	16.68
01-04-6215	Equipment Purchase to \$999	0.00	500.00	0.00	0.00	500.00	100.00
01-04-6216	Education & Training	0.00	833.33	0.00	316.00	517.33	62.08
01-04-6300	Health Insurance	17,860.53	18,166.67	9,997.80	28,683.27	-10,516.60	-57.89
01-04-6301	Worker's Compensation	0.00	1,166.67	1,827.64	1,827.64	-660.97	-56.65
01-04-6400	CalPERS PR Expense	17,147.49	9,583.33	2,975.78	17,550.61	-7,967.28	-83.14
01-04-6450	Travel & Mileage	0.00	50.00	-93.01	0.00	50.00	100.00
01-04-6500	Telephone	791.51	916.67	503.73	503.73	412.94	45.05
01-04-6801	Professional Svc-Engineer	0.00	10,833.33	5,810.21	7,192.85	3,640.48	33.60
01-04-6804	Professional Svc-Other	-5,840.33	2,000.00	257.72	419.31	1,580.69	79.03
01-06-6100	Labor	36,906.28	56,513.33	24,537.70	49,111.02	7,402.31	13.10
01-06-6102	Vacation Pay	2,006.20	0.00	0.00	15.00	-15.00	0.00
01-06-6103	Overtime	953.14	795.00	87.32	271.01	523.99	65.91
01-06-6110	FICA	3,292.31	4,500.00	1,950.52	3,912.29	587.71	13.06
01-06-6200	Repairs & Maintenance	0.00	833.33	0.00	0.00	833.33	100.00
01-06-6201	Equipment Repairs	0.00	83.33	0.00	0.00	83.33	100.00
01-06-6202	Supplies	170.70	833.33	-1,192.27	78.82	754.51	90.54
01-06-6203	Copier Expense	316.09	616.67	671.32	700.70	-84.03	-13.63
01-06-6204	Utilities	198.62	750.00	111.40	511.76	238.24	31.77
01-06-6205	Capital ExpEquip Pur) \$1K	0.00	1,666.67	-7,959.02	0.00	1,666.67	100.00
01-06-6206	Memberships	5,330.00	3,666.67	5,969.05	8,369.05	-4,702.38	-128.25
01-06-6207	Permits & Fees	0.00	33.33	74.00	74.00	-40.67	-122.02

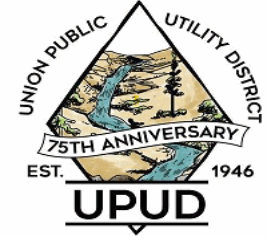
Account Number	Description	Prior Yr Actual	YTD Budget	Period Amt	End Bal	YTD Bgt Var	YTD Bgt % Var
01-06-6209	Uniforms	0.00	83.33	0.00	0.00	83.33	100.00
01-06-6210	Postage	668.94	1,416.67	84.29	819.32	597.35	42.17
01-06-6213	Bank Fees	2,487.66	3,000.00	1,692.37	4,074.44	-1,074.44	-35.81
01-06-6215	Equipment Purchases to \$999	-1,083.17	833.33	-674.35	0.00	833.33	100.00
01-06-6216	Education & Training	900.00	1,000.00	0.00	0.00	1,000.00	100.00
01-06-6300	Health Insurance	13,018.87	10,666.67	6,035.54	17,464.83	-6,798.16	-63.73
01-06-6301	Worker's Compensation	0.00	1,333.33	1,744.57	1,744.57	-411.24	-30.84
01-06-6302	General Insurance	19,040.00	4,166.67	20,200.80	20,200.80	-16,034.13	-384.82
01-06-6400	CalPERS PR Expense	24,486.83	12,500.00	2,944.01	22,601.40	-10,101.40	-80.81
01-06-6450	Travel & Mileage	0.00	500.00	28.82	28.82	471.18	94.24
01-06-6500	Telephone	385.15	583.33	385.72	541.54	41.79	7.16
01-06-6802	Professional Svc-Legal	583.33	5,000.00	-30.83	3,965.00	1,035.00	20.70
01-06-6803	Professional Svc-Accounting	-7,800.00	1,733.33	700.00	700.00	1,033.33	59.62
01-06-6804	Professional Svc-Other	3,532.67	2,909.67	4,773.17	6,753.30	-3,843.63	-132.10
01-06-6805	Professional Svs - IT	2,910.00	4,166.67	405.00	2,910.00	1,256.67	30.16
01-06-6806	Professional Svs - Software	0.00	5,833.33	1,839.34	1,839.34	3,993.99	68.47
01-06-6810	Communications	0.00	833.33	0.00	126.84	706.49	84.78
01-06-6901	Contingencies	0.00	13,333.33	0.00	0.00	13,333.33	100.00
Revenue Total		437,295.11	675,045.52	207,364.96	410,770.47	264,275.05	0.3915
Expense Total		356,856.19	725,045.49	210,628.86	390,237.81	334,807.68	0.4618
Grand Total		80,438.92	-49,999.97	-3,263.90	20,532.66	-70,532.63	-1.4107
01	Water Fund	80,438.92	-50,000.00	-3,263.90	20,532.66	-70,532.66	-141.07
Revenue Total		437,295.11	675,045.52	207,364.96	410,770.47	264,275.05	0.3915
Expense Total		356,856.19	725,045.49	210,628.86	390,237.81	334,807.68	0.4618
Grand Total		80,438.92	-49,999.97	-3,263.90	20,532.66	-70,532.63	-1.4107

UPUD legal fees invoiced to date for calendar year 2023 (January - August).

	Primary Column	Description	Hours	Total Charge
1	<input type="checkbox"/> TOTAL FEES			\$39,977.05
2	<input type="checkbox"/> Glanville v. UPUD		34.85	\$11,326.25
3	<input type="checkbox"/>	February	1.6	\$520.00
10	<input type="checkbox"/>	March	7.8	\$2,535.00
22	<input type="checkbox"/>	April	3.6	\$1,170.00
29	<input type="checkbox"/>	May	14.2	\$4,615.00
47	<input type="checkbox"/>	July	5.4	\$1,755.00
55	<input type="checkbox"/>	August	2.25	\$731.25
59	<input type="checkbox"/> Hatfield v. UPUD		71.07	\$25,725.80
60	<input type="checkbox"/>	February	4.3	\$1,397.50
70	<input type="checkbox"/>	April	8.1	\$2,632.50
80	<input type="checkbox"/>	July	5.32	\$1,787.50
93	<input type="checkbox"/>	August	53.35	\$19,908.30
107	<input type="checkbox"/> Hatfield v. UPUD - Water Rate Initiative		9	\$2,925.00
108	<input type="checkbox"/>	June	7.7	\$2,502.50
119	<input type="checkbox"/>	July	1.3	\$422.50

Utility Billing

Domestic Consumption



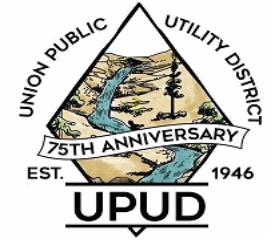
User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:01 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 05/2022 to 05/2022
Conversion Type: (No Conversion)

	Size	Consumption
	1	120,883.0000
	1 1/2	23,130.0000
	2	168,255.0000
	3	15,420.0000
	4	36,400.0000
	5/8	2,099,246.0000
	5/8"	41,674.0000
	6	102,200.0000
		2,607,208.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:21 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 05/2023 to 05/2023
Conversion Type: (No Conversion)

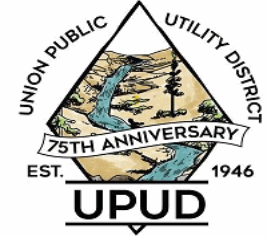


	Size	Consumption
	1	99,166.0000
	1 1/2	31,380.0000
	2	156,255.0000
	3	20,217.0000
	4	37,900.0000
	5/8	1,918,705.0000
	5/8"	30,637.0000
	6	96,500.0000
		2,390,760.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:03 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 05/2022 to 05/2022
Conversion Type: (No Conversion)

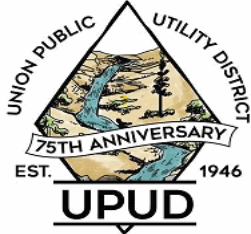


Size	Consumption
1	921,884.0000
1 1/2	2,181,040.0000
2	1,797,930.0000
3	1,108,650.0000
4	2,968,500.0000
5/8	143,583.0000
6	358,500.0000
None	1,782,690.0000
	11,262,777.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 12:20 PM
Report Type: Brief
Device Type: Water Meter
Read Range: 05/2023 to 05/2023
Conversion Type: (No Conversion)



Size	Consumption
1	825,629.0000
1 1/2	1,656,721.0000
2	1,279,170.0000
3	563,400.0000
4	2,962,600.0000
5/8	110,730.0000
6	101,500.0000
None	1,321,710.0000
	8,821,460.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:04 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 06/2022 to 06/2022
Conversion Type: (No Conversion)

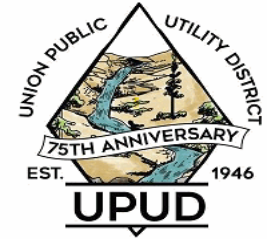


Size	Consumption
1	133,755.0000
1 1/2	26,140.0000
2	178,576.0000
3	29,066.0000
4	48,100.0000
5/8	4,025,994.0000
5/8"	66,604.0000
6	150,000.0000
	4,658,235.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:35 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 06/2023 to 06/2023
Conversion Type: (No Conversion)



Size	Consumption
1	143,900.0000
1 1/2	35,390.0000
2	229,451.0000
3	33,845.0000
4	55,500.0000
5/8	2,775,491.0000
5/8"	49,450.0000
6	114,700.0000
	3,437,727.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:05 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 06/2022 to 06/2022
Conversion Type: (No Conversion)

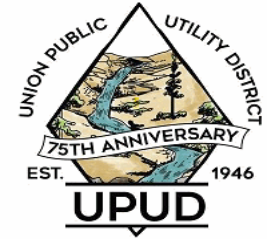


	Size	Consumption
	1	704,680.0000
	1 1/2	2,310,270.0000
	2	1,517,150.0000
	3	1,140,010.0000
	4	2,662,000.0000
	5/8	74,531.0000
	6	142,700.0000
	None	1,600,270.0000
		10,151,611.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:51 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 06/2023 to 06/2023
Conversion Type: (No Conversion)

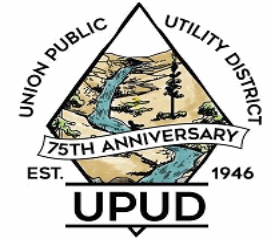


Size	Consumption
1	639,643.0000
1 1/2	1,927,009.0000
2	1,278,581.0000
3	683,940.0000
4	2,396,500.0000
5/8	57,692.0000
None	1,270,080.0000
	8,253,445.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:08 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 07/2022 to 07/2022
Conversion Type: (No Conversion)



	Size	Consumption
	1	122,053.0000
	1 1/2	29,010.0000
	2	170,023.0000
	3	21,115.0000
	4	58,500.0000
	5/8	2,923,071.0000
	5/8"	73,434.0000
	6	121,600.0000
		3,518,806.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:36 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 07/2023 to 07/2023
Conversion Type: (No Conversion)



	Size	Consumption
	1	151,359.0000
	1 1/2	32,960.0000
	2	235,427.0000
	3	27,165.0000
	4	55,300.0000
	5/8	3,270,848.0000
	5/8"	63,433.0000
	6	116,500.0000
		3,952,992.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:10 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 07/2022 to 07/2022
Conversion Type: (No Conversion)

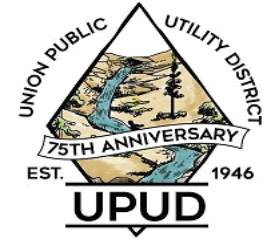


Size	Consumption
1	653,094.0000
1 1/2	2,298,869.0000
2	1,374,670.0000
3	1,222,980.0000
4	2,309,800.0000
5/8	112,681.0000
6	158,700.0000
None	1,230,500.0000
	9,361,294.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:53 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 07/2023 to 07/2023
Conversion Type: (No Conversion)

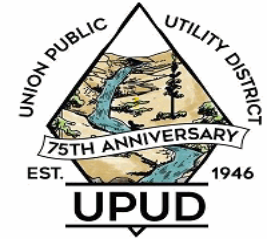


Size	Consumption
1	824,169.0000
1 1/2	1,972,380.0000
2	1,317,009.0000
3	931,380.0000
4	2,747,400.0000
5/8	84,504.0000
None	1,249,560.0000
	9,126,402.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:11 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 08/2022 to 08/2022
Conversion Type: (No Conversion)

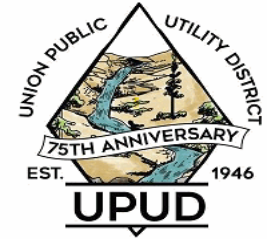


Size	Consumption
1	149,420.0000
1 1/2	41,110.0000
2	227,881.0000
3	25,781.0000
4	81,100.0000
5/8	3,782,465.0000
5/8"	92,934.0000
6	150,200.0000
	4,550,891.0000

Utility Billing

Domestic Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 10:39 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 08/2023 to 08/2023
Conversion Type: (No Conversion)

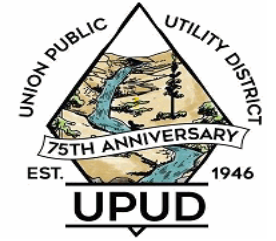


	Size	Consumption
	1	171,691.0000
	1 1/2	36,280.0000
	2	286,227.0000
	3	29,354.0000
	4	65,000.0000
	5/8	3,872,405.0000
	5/8"	61,241.0000
	6	117,700.0000
		4,639,898.0000

Utility Billing

Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 11:13 AM
Report Type: Brief
Device Type: Water Meter
Read Range: 08/2022 to 08/2022
Conversion Type: (No Conversion)

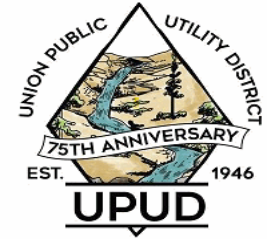


Size	Consumption
1	805,397.0000
1 1/2	2,585,182.0000
2	1,693,140.0000
3	1,601,520.0000
4	2,805,000.0000
5/8	128,344.0000
6	234,000.0000
None	1,379,950.0000
	11,232,533.0000

Utility Billing

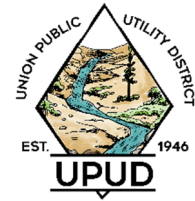
Irrigation Consumption

User: jmayo@upudwater.org
Printed: 09/15/2023 - 12:12 PM
Report Type: Brief
Device Type: Water Meter
Read Range: 08/2023 to 08/2023
Conversion Type: (No Conversion)



Size	Consumption
1	903,347.0000
1 1/2	2,260,130.0000
2	1,578,970.0000
3	1,413,470.0000
4	3,093,300.0000
5/8	80,495.0000
None	950,940.0000
	10,280,652.0000

Agenda Item



DATE: June 21, 2023
TO: UPUD Board of Directors
FROM: Jessica Self, General Manager
SUBJECT: State Legislative and Regulatory Updates

RECOMMENDED ACTION:

Discussion regarding multiple State Legislative and Regulatory Updates

SUMMARY:

Legislative Bills:

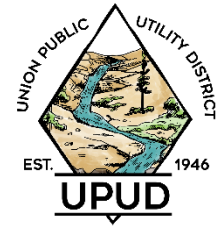
UPUD staff provided a presentation during the June 2023 Board Meeting that covered state legislative bills focused on water rights and other water related issues. The UPUD board voted to take an “oppose” stance on AB 460, AB 1337, SB 389 and voted to support SB 23. Since then, the status of the bills has changed, and staff will provide updates.

Regulatory Mandates | Water Use Efficiency:

On August 18th, the State Water Resources Control Board (SWB) initiated the formal rulemaking for “Making Conservation a California Way of Life” (regulation). The SWB released draft regulatory text intended to implement AB 1668 and SB 606. These bills were passed in 2018 to develop a regulatory framework to achieve long-term water use efficiency. The Under the “Proposed Text of the Regulation,” urban retail water suppliers (greater than 3,000 connections) would be required to meet an agency specific urban water use objective starting in 2025, comply with annual reporting requirements and implement commercial, industrial, and institutional performance measures.

Although UPUD is not an urban water supplier, there is concern that an abridged version of these conservation mandates will occur in the coming years for small water agencies. It is imperative that UPUD partners with water agencies throughout the region and the State to communicate the unrealistic and costly mandates hitting rural water agencies.

Agenda Item



DATE: September 20, 2023

TO: UPUD Board of Directors

FROM: Jessica Self, General Manager

SUBJECT: Discussion/Action Approving the Implementation of a Grant Funded Water Fill Station

RECOMMENDED ACTION:

Motion: _____ / _____ by minute entry to Authorize the General Manager to execute the Memorandum of Understanding between Union Public Utility District (UPUD) and Tuolumne Stanislaus Integrated Regional Water Management Authority (TStan IRWMA) to implement and install a water fills station within UPUD's boundaries.

SUMMARY:

The TStan IRWMA and UPUD share the common mission of supporting local residents and the community. TStan IRWMA received funding through the Authority's Tuolumne Stanislaus DAC Drinking Water Reliability Project to develop and implement a Water Fill Station within UPUD' boundaries.

This project is a joint effort between UPUD and City of Angels Camp. Both agencies have residents with wells who are within our district boundaries, yet our infrastructure cannot provide water service to their properties. On a yearly basis, we have residents whose wells run dry, and they look to our agencies to purchase water.

With a fill station centrally located within the Highway 4 corridor, surrounding residents will be able to easily access drinking water via a water fill station. Our agencies will collaborate on public outreach focused on encouraging our community members to utilize the water fill station in times of need.

The fill station will be powered by solar and will have both a card reader and a keypad to utilize for water purchasing with a security code administered by UPUD and the City of Angels Camp. District staff first need to determine an appropriate location and work with our District Engineer on a project design.

FINANCIAL CONSIDERATIONS:

The District will be awarded \$150,000 to implement the project. A portion of the grant will cover staff and engineering time for planning, design, implementation, and administration of the project. This grant is fully funded and therefore does not require cash or in-kind match.

In addition, UPUD will receive long-term revenue from community members who purchase water from the water fill station.

Attachments: *UPUD & TStan IRWMA agreement*
Example Water Fill Station Pamphlet

Memorandum of Understanding
between **UPUD** and **TSIRWMA**

This Memorandum of Understanding (MOU) is entered into by and between the Union Public Utility District, herein after referred to as UPUD, and the Tuolumne Stanislaus Integrated Regional Water Management Authority, herein after referred to as TSIRWMA, effective September 20, 2023.

Purpose:

This MOU establishes a partnership between UPUD and TSIRWMA to coordinate and implement the installation of a Water Fill Station in Calavera County, CA. Through the implementation of this MOU, UPUD and TSIRWMA will work to improve the drinking water reliability for Disadvantaged Community members within the TStan IRWM. Project tasks will include, but are not limited to;

- Planning
- Installation of Water Fill Station
- Reporting and Monitoring
- Partner Coordination

Agreement:

Whereas, the Union Public Utility District and the Tuolumne Stanislaus Integrated Regional Water Management Authority have the common mission of supporting local residents and community; and

Whereas, the Union Public Utility District and the Tuolumne Stanislaus Integrated Regional Water Management Authority recognize the need to work collaboratively in the development and implementation of water resource programs within the Tuolumne River Watershed; and

Whereas, the Tuolumne Stanislaus Integrated Regional Water Management Authority shall utilize funding through the Authority's Tuolumne Stanislaus DAC Drinking Water Reliability Project to develop and implement a Water Fill Station in a suitable location chosen by UPUD within its boundaries; and

Whereas, the Union Public Utility District shall collaborate in the development and implementation of the Calaveras County Water Fill Station of the Tuolumne Stanislaus DAC Drinking Water Reliability Project.

Section 1:

1a: Responsibilities of the Parties:

UPUD shall:

- a. Provide labor, advice, consultation, analysis, administration, and preparation of materials and documents upon request,
- b. Determine the method, details, and means of performing the tasks requested by TSIRWMA,
- c. Perform said tasks in a manner commensurate with professional standards of qualified and experienced personnel in UPUD's field.

TSIRWMA shall:

- a. Provide funding for work performed within the Scope of Work for the Tuolumne Stanislaus DAC Drinking Water Reliability Project.

- b. Provide any form, templates, or documents needed by UPUD to fulfill the tasks outlined in the Scope of Work.

1b: Both parties shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capacity to implement the tasks described in the Scope of Work of this MOU.

Section 2: In exchange for the services provided by UPUD, TSIRWMA shall reimburse UPUD based on UPUD's actual time and material necessarily and actually expended on the services. TSIRWMA will reimburse UPUD after receiving funds from Sierra Institute for invoices submitted, in the amount sufficient to cover costs for the specific invoice period. Invoices need to include a report detailing the progress of the project for the invoice period. UPUD shall submit invoices electronically to TSIRWMA at tricia@tcrd.org. TSIRWMA shall remit payments to UPUD at: PO Box 350, Groveland CA 95321

Section 3: This agreement shall take effect as notated above and shall continue in effect until December 31, 2024.

This MOU may be terminated for any reason for any or all portions of the services by either party upon two weeks advance written notice to the other party and the reimbursement of outstanding costs incurred by UPUD in completion of the project.

Section 4: Every document prepared by UPUD or TSIRWMA under this MOU shall be made available to the other party.

Section 5: UPUD shall perform the services in compliance with all applicable federal, state and local laws and regulations and shall possess and maintain all permits, licenses and certificates that may be required for it to perform the services.

Section 6: UPUD shall indemnify, defend, protect, and hold harmless TSIRWMA, and its officers, directors, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) resulting from negligent or intentional acts or omissions in the performance of or failure to perform the services or any other obligations of this MOU by UPUD or UPUD's officers, directors, employees, volunteers and agents. This indemnification shall not include any claim arising from the negligence or intentional acts of TSIRWMA.

TSIRWMA shall indemnify, defend, protect, and hold harmless UPUD, and its officers, directors, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) resulting from negligent or intentional acts or omissions in the performance of or failure to perform the services or any other obligations of this MOU by TSIRWMA or TSIRWMA's officers, directors, employees, volunteers and agents. This indemnification shall not include any claim arising from the negligence or intentional acts of UPUD.

Section 7: UPUD and TSIRWMA shall maintain their own insurance coverage against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this MOU.

Section 8: Each party to this MOU shall perform its responsibilities and activities described herein as an independent party and not as an officer, agent, servant, or employee of any of the other parties hereto.

Each party shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any. Nothing herein shall be considered as creating a partnership or joint venture between the parties.

Section 9: This writing and the documents incorporated herein represent the sole, entire, exclusive and integrated MOU between the parties concerning the services, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this MOU acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this MOU or in the incorporated documents shall be valid or binding. This MOU may be amended only by a subsequent written contract approved and executed by both parties.

Section 10: This MOU shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, UPUD shall not subcontract, assign or transfer this MOU or any part of it without the prior written consent of TSIRWMA, and TSIRWMA shall not subcontract, assign or transfer this MOU or any part of it without the prior written consent of UPUD.

Section 11: All notices which may be or are required to be given hereunder will be in writing, delivered by messenger or by United States certified or registered mail, postage prepaid, return receipt requested, and will be deemed received upon the date of delivery to the address of the party to receive such notice as set forth below, as evidenced by execution of the return receipt.

If to UPUD: Jessica Self, General Manager, UPUD
 339 Main Street
 Murphys, CA 95327

If to TSIRWMA: Administrator, Tuolumne Stanislaus Integrated Regional Water
 Management Authority
 PO Box 4394
 81 North Washington Street, Suite B
 Sonora, CA 95370

The parties hereto have executed this Memorandum of Understanding.

UNION PUBLIC UTILITY DISTRICT

By: _____
Name: _____
Title: _____

TUOLUMNE STANISLAUS INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

By: _____
Name: _____
Title: _____

Scope of Work

Project Description:

Creation of a water bottle filling station that can be utilized by the unhoused and by property dwellers whose wells have run dry.

UPUD WORK PLAN:

CEQA Documentation

Complete environmental review pursuant to CEQA for project. Prepare all necessary environmental documentation. Prepare letter stating no legal challenges (or addressing legal challenges).

Deliverables:

- *All completed CEQA documents as required*
- *Legal Challenges Letter*

Permitting

Anticipated permits included a building permit for the filling station if applicable.

Deliverables:

- *Permits as required*

Design

Design for the water filling component station will be necessary prior to installation. Previously installed systems will be referenced for design ideas.

Deliverables:

- *100% Design Plans and Specifications*

Project Monitoring Plan

Develop and submit a Project Monitoring Plan per Paragraph 14 for DWR's review and approval.

Deliverables:

- *Project Monitoring Plan*

Contract Services

This task must comply with the Standard Condition D.10 – Competitive Bidding and Procurements. Activities necessary (as applicable) to secure a contractor and award the contract, including: develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meeting, bid opening and evaluation, selection of the contractor, award of contract, and issuance of notice to proceed.

Deliverables:

- Bid Documents
- Proof of Advertisement
- Award of Contract
- Notice to Proceed

Construction Administration

This task includes managing contractor submittal review, answering requests for information, and issuing work directives. A full-time engineering construction observer will be on site for the duration of the project. Construction observer duties include documenting of pre-construction conditions, daily construction diary, preparing change orders, addressing questions of contractors on site, reviewing/ updating project schedule, reviewing contractor log submittals and pay requests, forecasting cash flow, notifying contractor if work is not acceptable. Upon completing the project, the DWR Certificate of Project Completion and record drawings will be provided to DWR.

Deliverables:

- DWR Certificate of Project Completion
- Record Drawings

Construction

Construction activities are outlined below.

The proposed project will include the construction of one water filling station. Based on similar projects the region anticipates being able to install the station at a cost of approximately \$150,000. Previous stations for other projects consisted of an 8' x 8' CMU building with a metal roof. This would house the pump, filter stations meters, dispenser etc. to run the stations.

Deliverables:

- Photographic Documentation of Progress for fill station(s)

UPUD BUDGET:

Budget Item	Cost Estimate
CEQA Documentation	\$ 1,500
Permitting	\$ 2,000
Design	\$ 10,000
Project Monitoring Plan	\$ 1,000
Bidding and Contract Award	\$ 4,500
Construction	\$ 125,000
Construction Administration	\$ 6,000
Total Budget Estimate	\$ 150,000



PORTALOGIC

A PRODUCT OF ELEMECH, INC.

WATER FILL STATION MODEL FS-63

(Portalogic management software included)

For controlling user access, flow metering, and billing

Types of water

Hydrant, reuse, potable, and frac

Specifications

ENCLOSURE	Temperature controlled, outdoor rated, lockable walk in enclosure including pre-installed FS-20 control panel for a complete system.
HAULER ACCESS	Multiple access methods including keypad entry, swipe cards, key fobs, credit/debit card, and others as required.
RECEIPT PRINTER	Heavy duty kiosk-style printer, illuminated chute, large capacity roll
INTERIOR	Encloses a metered valve (2"–3"), backflow preventer, and power panel
POWER	240/120VAC, 20 AMP
FLOW RATE	Up to 1,100 gallons per min (4,164 liters per min)
TEMPERATURE	Operating temperature range -40°F to 122°F (-40°C to 50°C)
SOFTWARE	Station interfaces with Portalogic management software for record keeping, billing, monitoring, and reporting

CERTIFICATIONS



The FS-63 water fill station is tamper-proof and easy for haulers to use. This station provides simple and secure hauler access by account number/PIN, or through other available methods. It houses a temperature controlled metering control valve and backflow preventer, and seamlessly communicates with Portalogic management software for simple management.

Buy Now – Call EleMech, Inc. at 630-499-7080 to order a station for your site

Portalogic Water Fill Station - Model FS-63

Features

- A** Outdoor rated card reader and keypad with sunlight visible display
- B** Optional credit card reader
- C** Optional illuminated receipt paper chute
- D** Lockable access doors
- E** Temperature controlled enclosure containing a metered valve (2"–3") and backflow preventer



Options

SOLAR POWERED	Stations can be powered by solar energy for remote installations
COLD CLIMATE PACKAGE	Heaters, insulation, and heat tracing can be added to protect the station in cold climates
HOT CLIMATE PACKAGE	Air conditioners and sunshields can be added to protect the station in hot climates
GATE/DOOR CONTROL	The station can interface with automatic gates and doors if needed

Hauler access station operation

- 1 Hauler connects truck to outlet connection
- 2 Hauler enters ID/PIN number or RFID swipe card (added option)
- 3 Hauler follows display prompts and enters information such as desired volume
- 4 Control valve opens and hauler begins to fill their truck
- 5 Water will automatically turn off or the hauler may press 'stop'

Installation

Stations come fully assembled, tested, and ready to install. The station comes with Portalogic management software which can be installed on any number of the facility's PCs.

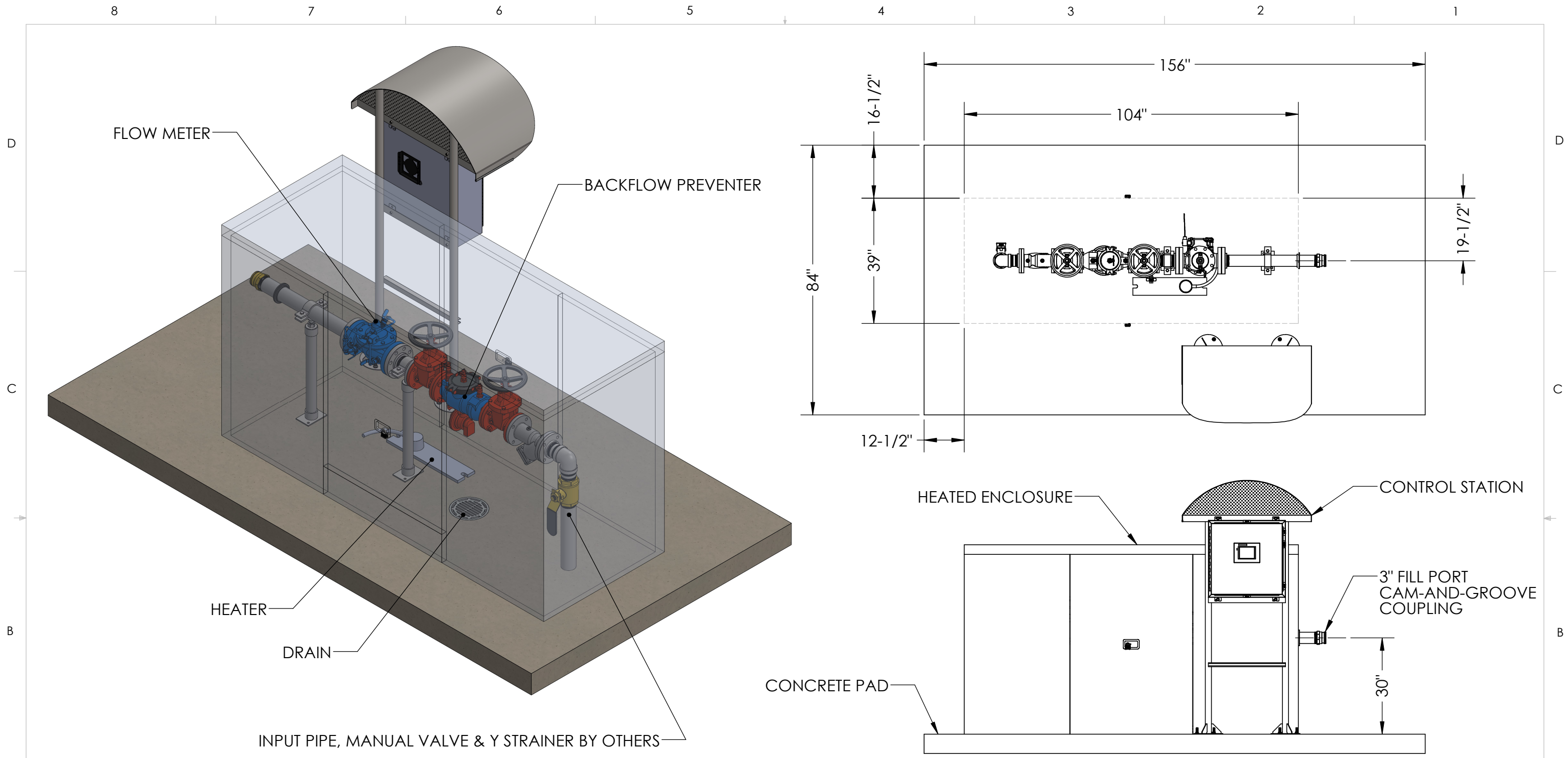
Warranty

All controller components furnished in specification are guaranteed for 18 months from date of shipment. Management software updates and phone support is provided for two years from date of shipment.



For more information about Portalogic, please visit www.portalogic.info, or contact an EleMech engineer at:

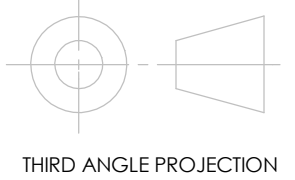
EleMech, Inc. | 2275 White Oak Circle, Aurora, IL 60502 | 630-499-7080 | elemechinc.com



COMMENTS:
 MODEL REF: HP3001-Default

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DECIMALS	FRACTIONS	± 1/32
.0	± .015	ANGLES ± .05°
.00	± .010	CHAMFER ANGLES ± 3°
.000	± .005	SURFACE TEXTURE



	NAME	DATE
DRAWN	PVT	2/9/22
CHECKED		
ENG APPR.		
MFG APPR.		
Q.A.		
MATERIAL		
FINISH		

Franklin Miller
 Franklin Miller Inc.
 60 Okner Parkway
 Livingston, NJ 07039
 Tel: 973-535-9200
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TITLE: HAULERPORT® 3" SYSTEM, SINGLE FILL		
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SCALE: 1:30	WEIGHT:	SHEET 1 OF 1

AMENDMENT NO. 1

**TO UNION PUBLIC UTILITY DISTRICT
EMPLOYMENT CONTRACT FOR GENERAL MANAGER**

THIS AMENDMENT TO CONTRACT is made this September 20, 2023, by and between the Union Public Utility District by and through its Board of Directors (EMPLOYER), and Jessica Self (EMPLOYEE), who agree as follows:

1. **Recitals.** This Amendment is made with reference to the following background recitals:

1.1 The parties entered into the Employment Contract on January 18, 2023.

1.2 The parties now desire to amend the Contract to adjust the EMPLOYEE's annual base salary to include Cost of Living Adjustment (COLA) increases.

2. **Amendment to Contract.** The parties amend the Employment Contract to add Section 3.02 with the following terms:

Section 3.02 Cost of Living Adjustment (COLA): EMPLOYER shall adjust EMPLOYEE's annual base salary with a COLA at the same rate and effective date as EMPLOYER awards to other Union Public Utility District employees.

3. **No Effect on Other Provisions.**

Except for the amendment in Section 2, the remaining provisions of the Employment Contract are unaffected and remain in full force and effect.

ATTEST:

Union Public Utility District

CLERK TO THE BOARD

Eric Bottomley
President, Board of Directors
"EMPLOYER"

AGREED:

Jessica Self
"EMPLOYEE"