REGULAR BOARD MEETING AGENDA

5:30 PM Wednesday January 24, 2023
UPUD Headquarters | 339 Main Street, Murphys, CA 95247

OUR MISSION
Union Public Utility District is dedicated to protecting, enhancing, and developing our water resources to the highest beneficial use for our customers, while maintaining cost-conscious, reliable service and providing gainful employment through responsible management.

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting
Join on your computer, mobile app or room device
Click here to join the meeting
Meeting ID: 231 098 604 416
Passcode: fgRMdM
Download Teams | Join on the web

Or call in (audio only)
+1 209-729-7215,,484999377#
Phone Conference ID: 484 999 377#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-728-3651. Notification in advance of the meeting will enable UPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at UPUD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER/THE PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **APPROVAL OF AGENDA**

NEXT RES. NO. 2024-003
NEXT ORD NO. 2024-001

3.   PUBLIC COMMENT:

(LIMIT 5 MINUTES PER PERSON) Members of the public may address the Board on items not agendized. The public is encouraged to contact the General Manager or Board of Directors for consideration of items to be placed on the agenda. No action will be taken by the Board unless an item is agendized.

4.   CONSENT AGENDA:

Consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at a time, without discussion. Any board member, staff member or interested party may request removal of an item from the consent agenda for later discussion.

a. Approval of Minutes: November 9, 2023 – Special Meeting

b. Approval of Minutes: November 15, 2023 – Regular Meeting

c. Approval of Minutes: November 21, 2023 – Special Meeting

d. Expenditures - November 2023, December 2023

e. Fund Balance Report – November 2023, December 2023

f. Balance Sheet & Income Statement – November 2023, December 2023

g. YTD Budget to Actuals – November 2023, December 2023

h. Legal Fees Year-to-Date Review

i. Request for Leak Adjustment

5.   OLD BUSINESS: None

6.   NEW BUSINESS

a. Discussion/Action Regarding Utica Irrigation Customer
(Jessica Self, General Manager)

b. UPUD FY 2022-2023 Audit
(Presentation by Ryan Jolley)

c. Discussion/Action Regarding Mutual Assistance Agreements with COA & CCWD
(Jessica Self, General Manager)

d. Discussion/Action Regarding District Policy Updates   **RESO NO. 2024-001**
(Jessica Self, General Manager)

   1. 2030 – Holiday Schedule
   2. 2040 – Sick Leave

3. 2020 – Vacation Pay
4. 4025 – Expenditure Reimbursement
5. 5010 – Board Meetings
6. 5020 – Board Meeting Agendas
7. 3020 – Public Records Act

e. Discussion/Action Regarding UPUD's Customer Assistance Program **RESO NO. 2024-002**
(Jenna Mayo, Administrative Analyst)

f. Trout in the Classroom Presentation
(Jessica Self, General Manager)

g. Discussion/Action Regarding 2024 Board Assignments & Positions
(Eric Bottomley, Board President)

7. REPORTS

a. General Manager

b. Utica Water & Power Authority

8. CLOSED SESSION:

a. Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9(d)(2): one case

b. Public Employee Performance Evaluation (Gov. Code § 54957(b)(1): General Manager

9. RETURN TO OPEN SESSION

10. REPORT ON CLOSED SESSION

11. DIRECTORS COMMENTS

12. NEXT BOARD MEETINGS & EVENTS

- Wednesday, January 31, 2024 at 6:00 PM – Full JPA Meeting (Native Sons Hall, Murphys)
- Wednesday, February 28, 2024 at 5:30 PM – Regular Meeting
- Wednesday, March 27, 2024 at 5:30 PM – Regular Meeting

13. ADJOURNMENT