

**UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247**

MINUTES OF MARCH 11, 2021 SPECIAL MEETING

The Board of Directors of the Union Public Utility District met in Regular Session at the UPUD Office in Murphys, California, at approximately 4:20 PM.

Directors Present:	ERIC BOTTOMLEY	President
	GREG RASMUSSEN	Vice President
	BRUCE TALLAKSON	Treasurer
	RALPH CHICK	Director
Directors Absent:	TOM QUINCY	Secretary
Also Present:	BILL ELTRINGHAM	District Manager
	ELAINE URRUTY	Office Manager
	MATT OSPITAL	District Engineer
	JOEL METZGER	UWPA GM
	PUBLIC AT LARGE	

1. PLEDGE OF ALLEGIANCE. The Pledge was given.
2. APPROVAL OF AGENDA.

Motion:	Director Tallakson
Second:	Director Chick
Ayes:	Directors Bottomley, Rasmussen, Tallakson and Chick
Nays:	None
Absent:	Director Quincy
Abstain:	None

MINUTE ENTRY. TO APPROVE THE AGENDA AS PRESENTED.

3. PUBLIC COMMENT. There was no Public Comment.

OLD BUSINESS:

- 4.a UWPA WOODEN FLUME WILDFIRE MITIGATION PROJECT GRANT APPLICATION – REQUEST FOR UPUD TO ACT AS LEAD AGENCY ON GRANT & LETTER OF SUPPORT (Joel Metzger - UWPA); DISCUSSION/POSSIBLE ACTION.....Res. #2021-03 Backup Documentation and a Sample Letter of Support were included in the agenda packet for review. Joel Metzger, UWPA General Manager, reviewed the project briefly with the Board. Joel reported to the Board that UWPA was informed last week from CalOES and FEMA that JPA's are not eligible for HMPT funding through this program, but that Special Districts are and therefore, to move forward with this grant we need UPUD, as a Special District, to be the lead

agency on the grant and UWPA be the co-applicant. UWPA can then do all the work and application process and, if the grant is approved, manage the consultants and get all the studies done. All UPUD will need to do is sign the required documents and submit distribution requests, accept payments and transfer payments to UWPA, as they would be the funded entity. UWPA will keep the records on the grant and prepare the required reports on the grant. Because of this change at the last minutes, CalOES has given us an additional 2 weeks to have this special meeting and make this request. Therefore, if UPUD Board agrees, this grant will not lose its place in the funding process. Joel noted that the steps required would be: 1) To authorize agents (District Manager & Office Manager) to sign the CalOES applications; 2) A letter of support of the grant application stating that UPUD understands the situation and are willing to be the lead agency and signatory on the grant application; and 3) They suggested that we start the process of a brief MOU between the agencies outlining this process now and for future grants. The MOU is not needed today, but would need the resolution and letter of support to move forward. Joel noted that there will be no financial costs to UPUD, other than the Office Manager's time for processing payments through to UWPA and local match would come from UWPA. Discussion ensued regarding the grant and Joel answered Board questions. Matt Ospital asked if by UPUD doing this would it hold up any funding to UPUD because they are on this grant. Joel said "No", it should not hold up funding at all as CalOES has a lot of funding available and they are looking for more grant applications for these funds. Also, UPUD would not have any funds tied up in this project as all match is coming from UWPA, so it should not affect any future funding requests by UPUD. In fact, it may help UPUD with future funding to have a lot of this items in place already and building relationships with CalOES & FEMA. Joel also noted that the other JPA agency, City of Angels, had concerns that they were not involved or invited to participate and asked in UWPA would look into whether City of Angels could somehow be involved in the future. Joel said because of time constraints, he did not have time this time, but will keep in mind and look into for future funding.

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson and Chick
Nays: None
Absent: Director Quincy
Abstain: None

MINUTE ENTRY. MOTION TO WRITE A LETTER OF SUPPORT FOR THE UWPA WOODEN FLUME WILDFIRE MITIGATION PROJECT GRANT APPLICATION.

Motion: Director Chick
Second: Director Tallakson
Ayes: Directors Bottomley, Rasmussen, Tallakson and Chick
Nays: None
Absent: Director Quincy
Abstain: None

MINUTE ENTRY. MOTION TO APPROVE SUPPORT OF AN MOU TO BE DEVELOPED BETWEEN UWPA AND UPUD AND AGREE TO UPUD BEING THE BE LEAD AGENCY ON UWPA WOODEN FLUME WILDFIRE MITIGATION PROJECT GRANT APPLICATION AT NO COST TO UPUD.

Motion: Director Rasmussen
Second: Director Chick
Ayes: Directors Bottomley, Rasmussen, Tallakson and Chick
Nays: None
Absent: Director Quincy
Abstain: None

RES. #2021-03. RESOLUTION DISIGNATING UPUD DISTRICT MANAGER AND OFFICE MANAGER AS SIGNING AGENTS FOR CAL OES HAZARD MITIGATION GRANT PROGRAM AND PRE-DISASTER MITIGATION PROGRAM.

5. DIRECTORS COMMENTS. Director Rasmussen confirmed that the March UPUD meeting was being postponed 1 week to March 24th and said he may not be able to attend. President Bottomley thanked everyone for taking the time out of their day to attend the Special Meeting.
6. NEXT MEETING: Next regular meeting is scheduled for Wednesday, March 24, 2021, at 7:00 PM.
7. ADJOURNMENT. The meeting was adjourned with no further business at 4:45 PM.

Submitted by: Thomas E. Quincy
Thomas E. Quincy, Secretary

Date: March 24, 2021

ATTEST:

Elaine M. Urruty
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Clerk to the UPUD Board of Directors